

## How Can I apply?

Applications are available:

### **In person:**

Lucas County Job & Family Services  
3210 Monroe Street  
P.O. Box 1007  
Toledo, Ohio 43699-0007

### **Online:**

<http://co.lucas.oh.us/DocumentCenter/View/8260>

### **By Phone:**

419-213-8800  
Option #1

- Complete, sign and date the application.
- Attach copies of your verifications and return it to our office.
- We will notify you via phone or mail if we need additional information.



Lucas County Job & Family Services  
3210 Monroe Street  
Toledo, Ohio 43699  
(419) 213-8800  
(419) 213-8820 Fax



The Prevention, Retention, and Contingency (PRC) program was established in Ohio to help families overcome immediate barriers to achieving or maintaining self-sufficiency. The program was designed to provide benefits and services to needy families and low-income employed families who are in need of help with essential support to move out of poverty and become self-sufficient. The PRC program provides new opportunities to develop and implement creative and innovative strategies and approaches to remove families from a cycle of dependency on public assistance and into work.

PRC, by design, has been developed to provide benefits and services that are not considered “assistance” When a benefit or service falls within the definition of “assistance”, there is a set of consequences for the family, including time limits, child support assignment, and data reporting requirements. The PRC program provides non-recurrent, short-term benefits that are:

- ✓ Designed to deal with a specific ‘Crisis Situation’ or episode of need
- ✓ Not intended to meet recurrent or ongoing needs

Federal Poverty Level (FPL) for the household size.

<b>Gross Income Guidelines</b>	
Household Size	200% Monthly FPL
1	\$2082
2	\$2819
3	\$3555
4	\$4292
5	\$5029
6	\$5765

**Required Verifications include:**

- Photo ID of household members.
- Social Security numbers for all household members.
- All gross income received in the household during 30 days prior to application date.

Eligibility factors must be met in order to receive PRC assistance. These factors include:

- Must be Employed 20 hrs. wk.
- Residency in Lucas County
- Household must have a least one child or pregnant woman in 3<sup>rd</sup> trimester
- Non-custodial parents with established paternity and CSEA compliant
- Total Gross income of **ALL** household members < 200% FPL.

**Vouchers Services Available for:**

**Car Repairs (up to \$1,200)**

- Employed 20 hrs/wk
- Valid Driver’s License
- Proof of Insurance
- Registration/Title
- 2 Estimates (no sales tax)

Note: Not for ongoing maintenance

**Employment Materials (up to \$500)**

- Uniforms/footwear necessary for employment or required by employer/training program. Must provide itemized statement. Must be employed or have an offer of employment 20 hrs/wk.
- Tools/Equipment required by employer but not provided by employer. Must provide itemized statement. Must be employed or have an offer of employment 20 hrs/wk.
- Professional licensure and/or testing fees for state licenses, board certifications, and/or CDL.

**GED – \$375** upon completion of G.E.D.

- Must apply within 90 days of receiving valid certificate.

**Shelter Assistance (up to \$1,000)**

- One month’s rent or mortgage for TANF-eligible individuals.
- Must be impacted by government shutdown or strike, or working 20 hrs/wk at state min wage.

**Utility Assistance (up to \$1,000)**

- For primary heat source, electric or water service thirty (30) days delinquent or in order to prevent shut off or regain PIPP (Percentage of Income Plan Plus) eligibility.
- Must be impacted by government shutdown or strike, or working 20 hrs/wk at state min wage.